


2018 – PERIODIC REPORT INSTRUCTION FORM

(Colorado LLCs)

IMPORTANT! FOLLOW INSTRUCTIONS EXACTLY WHEN COMPLETING THIS FORM. PLEASE PRINT.		
Customer ID Number: [REDACTED]	Notice Date AUG. 17, 2018	ID Number [REDACTED]
Business Address [REDACTED]		Entity Start Date NOV. 25, 2009
		Please Respond By: SEP. 21, 2018

Colorado laws require every reporting entity in the State to timely file a periodic report every year. If [REDACTED] does not file a report more than 60 days past its due date, you may be at risk for penalties and fines.

CO REV. STAT. §7-90-301: “Each document that is required or permitted to be filed in the records of the secretary of state pursuant to any provision of this title or any organic statute of this state shall... contain all information required by the law of this state to be contained in the document but, unless otherwise provided by law, shall not contain other information.”

CO REV. STAT. §7-90-501(1): “Each reporting entity shall deliver to the Secretary of State, for filing pursuant to part 3 of this article, a Periodic Report that states the entity name of the reporting entity, the jurisdiction under the law of which the reporting entity is formed...”
 If the business entity is still in use, Workplace Compliance Services, a private entity, will assist for a fee in the filing of your periodic report.

WORKPLACE COMPLIANCE SERVICES IS NOT A GOVERNMENT AGENCY AND DOES NOT HAVE A CONTRACT WITH ANY GOVERNMENTAL AGENCY TO PROVIDE THIS SERVICE.

To utilize this service, follow the steps below. Workplace Compliance Services will not disclose any information about your business to any third-party, including competitors, unless required by force of law. Mail the completed form with **\$85.00** in the enclosed envelope. **Please respond today!**

STEP 1. Verify the correctness of the pre-printed business information. Make any necessary changes and complete any missing information.		
Business Name [REDACTED]	Type of Business LLC	
Formation Date NOV. 25, 2009	Jurisdiction (State)	Periodic Report Month
Principal Office Street Address [REDACTED]		
Principal Mailing Address (if different)		

STEP 2. Registered Agent (if applicable)	
Registered Agent Name [REDACTED]	
Registered Agent Street Address [REDACTED]	
Registered Agent Mailing Address (if different)	

STEP 3. PAYMENT INFORMATION Complete payment to file your annual report.

\$10 – State Fee	Further assistance:	
+	\$75 – Processing Fee	Call (877) 770-3555
	\$85 – TOTAL	

WORKPLACE COMPLIANCE SERVICES
18601 Green Valley Ranch Blvd. Ste. 108-361
Denver, CO 80249

STEP 4. I authorize an electronic signature on my behalf & understand that WCS is not a government agency & is not providing legal advice.		
Signature (to be signed by an officer or registered agent) **REQUIRED**	Print Name Clearly	
Email	Phone	Date